



Minutes of Meeting, Board of Trustees, 11 February 2014

Present: Heather Leavell, Dan Johnson, Jackie Bates, Ellen Aamodt, Sarah Burks, Aimee Taberner,

Others: Chuck Luca, James McGough, Terry Shaoul

Absent: Geri Tremblay, Paul McGaffigan, Tracy Skahan

The meeting was called to order by Heather Leavell at 7:18.

Minutes of Meeting, 14 January 2014

The minutes were reviewed and adjusted as required. Sarah Burks proposed the minutes be approved as corrected. Jackie Bates seconded the motion. The minutes were approved unanimously.

Treasurer's Report

Heather Leavell will email to the Trustees the results of the annual membership drive. The Treasurer is preparing projections for the budget period 1 January through 30 June and will be emailed to the Trustees. The Trustees are requested to provide comments on the budget by email to Heather Leavell. Heather Leavell moved that the report be received, seconded by Sarah Burks. The motion was approved unanimously.

Volunteer Report

James McGough reported that 71 guests visited the museum since the last report. Jackie Bates moved to receive the Volunteer Report, seconded by Ellen Aamodt. Ellen reported negative results from the placement of a notice in the Arlington Patch for volunteers to distribute our rack cards to other historic sites in the area and to serve as docents at CDAM. A suggestion was made to approach the Unitarian church for volunteers. Sarah Burks identified 2 possible volunteers at a meeting of the Chamber of Commerce for non-profits/

Other Business

- Strategic Planning. The January 21 meeting was cancelled due to inclement weather and will be rescheduled.

- James McGough reported that a delegation of benefactors to the Valley State University in Utah would be visiting the Boston area at the end of August 2014 including a visit to CDAM. This would be a major event for CDAM and all trustees should participate. When the date is confirmed, the Cutter Gallery should be booked.

- The "Warpath" restoration is expected to be completed in April and returned to CDAM.

The meeting adjourned at 8:30 p.m.

Ellen Aamodt, Recording Secretary

Action Items for 11 March 2014

- Heather Leavell to circulate results of annual drive
- Ellen Aamodt to contact Unitarian Church for volunteers
- Heather Leavell to discuss additional meeting with strategic planner
- Treasurer to email proposed budget to Trustees for review